

# Library AI Steering Committee

Stony Brook University Libraries

October 15th, 2025

## Purpose

The AI Steering Committee is established to provide leadership, guidance, and direction for the integration of artificial intelligence (AI) into the services, operations, and scholarly mission of Stony Brook University Libraries. The committee will serve as a forum for evaluating opportunities and risks, recommending policies and best practices, and ensuring that AI initiatives align with the Libraries' values of equity, accessibility, intellectual freedom, and responsible innovation. The AI Steering Committee will provide recommendations to Library leadership to support evidence-based decision-making regarding the adoption, implementation and governance of AI-related initiatives at the Library.

## Responsibilities

The committee will:

- Guide AI Adoption and Innovation: Identify, promote, and support responsible adoption and integration of emerging AI technologies in library services, collections, discovery tools, teaching, and research support.
- Evaluate Alignment with Strategic Goals: Review AI initiatives, projects, and tools to assess their potential impact across the library and ensure they align with institutional goals.
- Develop Guidelines and Principles: Recommend policies and ethical guidelines for the responsible use of AI, ensuring transparency, fairness, and accessibility as needed.
- Foster Staff Engagement and Training: Identify professional development opportunities and support staff in building AI literacy and skills.
- Promote External Collaboration: Serve as a liaison with campus partners, consortia, and professional organizations working on AI, facilitating knowledge-sharing and joint initiatives.
- Ensure Accountability: Provide regular updates to library leadership, including documents and annual reports that summarize activities, findings, and recommendations.

## Membership

The committee will include representation from across the Libraries, with members nominated by Library leadership and appointed by the Dean of Libraries. Membership will aim to focus on expertise and balance perspectives and responsibilities across Library departments. Members will be asked to serve for one year, which will then be reassessed based on availability, applicability and willingness to serve.

Current members include:

- **Chris Kretz**: Head of Academic Engagement

- **Jessica Koos:** Director of Health Science Library
- **Victoria Pilato:** Associate Director of Digital/AI Ethics and Policy
- **Kimberly Kennedy:** Director of Content Management
- **Matthew Hartman:** Senior Lead, Delivery Services and Library Applications
- **Nicholas Johnson:** Director of Artificial Intelligence

### **Leadership**

The committee will be chaired by the Director of Artificial Intelligence and co-chaired by a designated appointee from the Libraries' leadership team. The chair(s) will be responsible for convening meetings, setting agendas, and coordinating with library administration.

### **Meetings**

The committee will meet monthly, with additional meetings as needed to address timely initiatives or issues.

### **Approvals**

This committee has been approved by the Dean of Libraries Karim Boughida and Associate Dean Mona Ramonetti, Associate Dean Janet Clarke, and Associate Dean Jamie Saragossi.